



## 50<sup>TH</sup> JUBILEE EXPO PARTICIPATION FORM – **Deadline: 30<sup>th</sup> April**

### 1. Company Information

- Company Name: \_\_\_\_\_
- Commercial Registration No: \_\_\_\_\_
- TIN No: (if applicable): \_\_\_\_\_
- Year Established: \_\_\_\_\_
- Website: \_\_\_\_\_

### 2. Contact Person Details

- Full Name: \_\_\_\_\_
- Position: \_\_\_\_\_
- Mobile Number: \_\_\_\_\_
- Email Address: \_\_\_\_\_

### 3. Business Category

(Please tick ✓ one)

- |  |   |
|--|---|
| <input type="checkbox"/> Government                    | <input type="checkbox"/> Parastatal         |
| <input type="checkbox"/> DMC                           | <input type="checkbox"/> Restaurants        |
| <input type="checkbox"/> Hotels                        | <input type="checkbox"/> Airlines           |
| <input type="checkbox"/> Vehicle Agent/Dealer          | <input type="checkbox"/> Spare Parts Dealer |
| <input type="checkbox"/> Manufacturing                 | <input type="checkbox"/> Trading            |
| <input type="checkbox"/> IT Services                   | <input type="checkbox"/> Food & Beverage    |
| <input type="checkbox"/> Fashion & Beauty              | <input type="checkbox"/> Construction       |
| <input type="checkbox"/> Real Estate                   | <input type="checkbox"/> Telecoms           |
| <input type="checkbox"/> Insurance                     | <input type="checkbox"/> Fisheries          |
| <input type="checkbox"/> Horticulture                  | <input type="checkbox"/> Livestock          |
| <input type="checkbox"/> Others (Please Specify) _____ |   |



**4. Booth Space Requirement.** Rate per square meter: **SCR 250**

- Required Area (in square meters): \_\_\_\_\_m<sup>2</sup>
- Total Cost (Area × SR 250): SCR \_\_\_\_\_

**5. Booth Requirements.** (Please tick ✓ as required)

Electricity Connection

Single Phase

Three Phase

Water Connection

Water Requirement

Additional -----

**6 Payment Details**

- Total Amount Payable: SCR \_\_\_\_\_

Payment Method:

Bank Transfer (proof of payment must be attached to the registration form)

Account Name: Government of Seychelles - General Account

Bank Name: Central Bank of Seychelles (CBS)

Account Number: 1401

IBAN Number: SC14SSCB11010000000000001401SCR

Details: National Day 2026

Cash

- Date of Payment: \_\_\_\_\_
- Payment Reference Number: \_\_\_\_\_

**7. Terms & Conditions**

1. Booth allocation will be confirmed upon full payment.
2. Cancellations must be made in writing.
3. The organizer reserves the right to modify booth allocation if necessary.
4. Participants are responsible for their own materials and setup within allocated time.

## Declaration

I hereby confirm that the information provided is accurate and agree to abide by the expo rules and regulations.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## General conditions for participants

### Introduction

Participation in an exhibition offers unique opportunities for businesses and individuals to showcase their products, services, or concepts. To ensure a smooth and successful event, all participants are required to adhere to the following general conditions.

#### 1. Registration and Eligibility

- All participants must complete the official registration process by the 30<sup>th</sup> April- 3:00pm. All registration must include proof of payment.
- Eligibility criteria may include business type, industry relevance, or other requirements as outlined by the organisers.
- Any changes to registration details must be promptly communicated to the organisers.

#### 2. Allocation of Exhibition Space

- Exhibition space will be assigned by the organisers based on availability, participant requirements, and event layout per areas.
- Subletting or transferring allocated space to another party is strictly prohibited unless approved by the organisers.
- Participants must adhere to the dimensions and boundaries of their allocated area.

#### 3. Setup and Dismantling

- Setup must occur within the designated time frame prior to the exhibition opening.
- Dismantling and removal of exhibits should be completed within the time allocated after the event closes.

- Participants are responsible for the security and safety of their exhibits during setup and dismantling.

#### 4. Conduct During the Exhibition

- Participants must maintain professional behaviour and treat all visitors, staff, and fellow exhibitors with respect.
- Displays must not obstruct walkways, emergency exits, or neighbouring exhibits.
- Distribution of promotional materials is permitted only within the allocated space.
- Participants must abide to traffic rules according to Police instructions
- Maintain a good level of cleanliness at all times
- No hazardous materials should be used without prior knowledge of the organising committee and safety procedures adherence

#### 5. Health and Safety

- All exhibits and activities must comply with local health and safety regulations.
- Emergency procedures, including fire evacuation plans, must be followed at all times.
- Electrical installations or equipment must be approved by the organisers and meet safety standards.
- All exhibits must have a basic medical kit.

#### 6. Insurance and Liability

- Participants are strongly advised to arrange appropriate insurance for their exhibits and staff.
- The organisers are **NOT** liable for any damage, loss, or injury occurring during the exhibition, except in cases of proven negligence.
- Any damage caused to the venue or property by a participant must be reported and may be subject to compensation.

#### 7. Compliance and Penalties

- Failure to comply with these general conditions may result in removal from the exhibition without refund.
- The organisers reserve the right to amend conditions as necessary and will communicate any changes to participants.
- Serious breaches may lead to exclusion from future events.

## 8. Intellectual Property/Data Protection

- Participant information will be handled in accordance with applicable data/IP protection laws.
- Personal data may be used for event communications, promotions, and administrative purposes.

## Conclusion

Adhering to these general conditions is essential for creating a positive and productive exhibition experience for all involved. Participants are encouraged to contact the organisers with any questions or for further clarification on specific rules and requirements.