



**GOVERNMENT OF SEYCHELLES**

**APPLICATION FOR GENERAL PURPOSE LOAN**

(Applicants are requested to read the procedures carefully before completing the form)

1. APPLICANT'S NAME: \_\_\_\_\_  
Ministry/Department of \_\_\_\_\_

2. EMPLOYER: \_\_\_\_\_

3. DIVISION: \_\_\_\_\_ Tel (Office) \_\_\_\_\_

4. POST TITLE: \_\_\_\_\_

5. RESIDENTIAL ADDRESS: \_\_\_\_\_

6. NATIONALITY:  Seychellois  Non - Seychellois

7. ARE YOU ON CONTRACT SERVICE  Yes  No

8. IF YES WHEN DOES THE CONTRACT EXPIRE? Date \_\_\_/\_\_\_/200\_\_

9. AMOUNT OF LOAN REQUIRED: (MAXIMUM SR 5,000) SR

10 PURPOSE OF LOAN \_\_\_\_\_

11. NUMBER OF INSTALMENTS PROPOSED FOR REPAYMENT \_\_\_\_\_ (Maximum 12 months)

12. PROPOSED COMMENCEMENT DATE FOR REPAYMENTS \_\_\_\_\_

13. SALARY DETAILS (as per latest payslip) Please attach a photocopy of the latest payslip.

a. PERSONAL SALARY: SR \_\_\_\_\_ per month

b. ALLOWANCES: SR \_\_\_\_\_ per month

TOTAL EARNINGS (a+b) SR \_\_\_\_\_ per month (i)

DEDUCTIONS (Please specify) EXCLUDING THIS LOAN NET PAY (i-ii)

SR

a. \_\_\_\_\_ SR \_\_\_\_\_ per month

b. \_\_\_\_\_ SR \_\_\_\_\_ per month

c. \_\_\_\_\_ SR \_\_\_\_\_ per month

TOTAL DEDUCTIONS (a+b+c) SR \_\_\_\_\_ per month (ii)

14. LOANS OUTSTANDING AND MONTHLY COMMITMENTS

To Government: LOAN BALANCE MONTHLY REPAYMENTS

\_\_\_\_\_  
SR \_\_\_\_\_ SR \_\_\_\_\_  
\_\_\_\_\_  
SR \_\_\_\_\_ SR \_\_\_\_\_

Others (Please specify):  
\_\_\_\_\_  
SR \_\_\_\_\_ SR \_\_\_\_\_  
\_\_\_\_\_  
SR \_\_\_\_\_ SR \_\_\_\_\_

I hereby authorised that the above loan instalments together with interest may be deducted from my salary.

DATE: \_\_\_ / \_\_\_ / 200\_\_ APPLICANT'S SIGNATURE

**CRTIFICATE OF HEAD OF DIVISION/ORGANISATION**

The general purpose loan is recommended/not recommended (delete as necessary)

\_\_\_\_\_  
NAME OF OFFICIAL DESIGNATION SIGNATURE

**FOR OFFICIAL USE ONLY**

a LOAN AMOUNT REQUIRED SR \_\_\_\_\_

b REPAYMENT COMMENCEMENT DATE \_\_\_\_\_

c MONTHLY INSTALEMENTS \_\_\_\_\_ NOS SR \_\_\_\_\_  
(Including interest)

d Total Earnings (as per Item 13) SR

e Total deductions before this loan (as per Item 14) SR

f Take home pay (d – c – e) (**Minimum SR1,000 per month**) SR

APPROVED  NOT APPROVED

REMARKS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVING OFFICER \_\_\_\_\_

Reasons for non - approval

SIGNATURE \_\_\_\_\_

- Incomplete Application form
- Application form not endorsed by employer
- No payslip has been attached
- Your present take- home pay does not justify this loan.
- Purpose of loan does not justify approval

Approval/Non – Approval conveyed to applicant on \_\_\_\_\_